

## Donor Charter

As a charity seeking donations from the public we **the Irish Motor Neurone Disease Association (IMNDA)** aim to comply with the Guidelines for Charitable Organisations on Fundraising from the Public

Our pledge is to treat all our donors with respect, honesty and openness.

We commit to being accountable and transparent so that donors and prospective donors can have full confidence in the IMNDA.

We promise we will effectively apply your gifts to us for their intended purposes. We commit that you, our donors and prospective donors will:

Be informed of the organisation's mission, and of the way the organisation intends to use donated resources.

Be informed of the identity of those serving on the organisation's governing board, and that the board will exercise prudent judgement in its stewardship responsibilities.

Have access to the organisation's most recent financial statements.

Be assured your gifts will be used for the purposes for which they were given. Receive appropriate acknowledgement and recognition.

Be assured that information about your donation is handled with respect and with confidentiality to the extent provided by law.

Expect that all relationships with individuals representing the charity will be dealt with professionally.

Be informed whether those seeking donations are volunteers, employees of the organisation or hired third party agents.

Have easily available the agreed procedures for making and responding to complaints.

Have the opportunity for any names to be deleted from mailing lists and to be informed if the organisation intends to share the mailing lists with third parties.

Receive prompt, truthful and forthright answers to questions you might have of the organisation.

If or when a member of the public enquires about the employment standing of a fundraiser they must receive an honest and open answer. The standing in this case relates to whether or not a fundraiser is a volunteer, a paid employee of the charitable organisation or a third-party agent working on behalf of the charity.

A form of words might be:

**Volunteer:** "I volunteer for the IMNDA"

**Employee:** "I work for the IMNDA"

**Third Party Agent:** "I work for ABC company and we have been engaged by the IMNDA to raise funds for them"

### **What to do if you have feedback**

If you do have a comment about any aspect of our work, you can contact the IMNDA in writing or by telephone. In the first instance, your comment will be dealt with by our Chief Executive Officer. Please give us as much information as possible and let us know how you would like us to respond, providing relevant contact details.

**Write to:**

Kevin Burn  
Chief Executive  
IMNDA  
Unit 6 Bond House  
9/10 Bridge Street Lower  
Dublin 8  
D08 TH76

Tel: +353 1 6705942

Email: [info@imnda.ie](mailto:info@imnda.ie)

We are open 5 days a week: from 9.00 am to 5.00 pm Monday to Thursday and 9.00 am to 4.00 pm on Fridays. We close between 1.00 pm and 2.00pm each day.